



**POLITICAL SCIENCE DEPARTMENT
APPLICATION FOR DEPARTMENT TRAVEL SUPPORT**

All currently enrolled students are eligible for Departmental travel support to attend a professional conference at which they will be presenting a paper. A completed draft of the paper must be submitted before reimbursement is made. You must also present your paper in the 601/602 forum prior to the conference.

To apply for support, fill in the following information and return the form to the Graduate Coordinator by August 15th for Fall semester and December 15th for Spring semester. Applications received after either deadline will be considered if funds are available. The "faculty advisor" listed below refers to the individual most familiar with the paper project, not necessarily the chair of your guidance committee. All applications must also include the following:

- An abstract of the paper (or complete paper if available)
- A letter endorsing the paper project from a faculty member
- Some documentation of your actual participation on the conference program.

Name: _____ Date: _____

Faculty Advisor: _____

Conference: _____

Conference Dates: _____

Conference Location: _____

Title: _____

Have you received Departmental travel support in the last year? ____ Yes ____ No

If yes, please state conference name, dates, location, and paper:

Signature, Director of Graduate Studies

Date

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